

Application form for rental of Salam Community Center premises

120 Norfinch Drive ,North York ,ON M3N 1X3 Canada

Name of Applicant \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

Membership ref \_\_\_\_\_ Guest \_\_\_\_\_

Relation to direct user of the \_\_\_\_\_

I would like to rent Main Hall  Private room

Date (DD/MM/YY) \_\_\_\_\_ From time \_\_\_\_\_ To \_\_\_\_\_

Purpose of Rental \_\_\_\_\_

Any special arrangement to seating is required Yes  No  Extra charges may apply

Number of people \_\_\_\_\_

Food from our Salam Food La carte menu  Buffet  To be selected from our chef's categorised menu & arrangement with Salam Food & Beverage committee

Drinks Soft drinks  Liquor drinks from the bar

DJ/Band to be arranged by the Center Yes  No  If No, then the Center approval is required

Notes : To state if any other notes need to be considered

\_\_\_\_\_

\_\_\_\_\_

Salam Community Center Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Center Signature \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

# ***Rental contract***

## ***Salam Community Center***

***120 Norfinch Drive, North York, ON M3N 1X3, Canada***

***Tel: 416-663-9476***

Rental Date: \_\_\_\_\_ Purpose of the rental: \_\_\_\_\_  
Name Of the applicant: \_\_\_\_\_ Group Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Address: \_\_\_\_\_

### **Rental of \_\_\_\_\_ Fee**

- Total Rental Price agreed on: CAD
- Total Kitchen & Bar agreed on: CAD (Details in note 1)
- The hall will not be considered booked until 50% of the rental fees (agreed on) been paid in the same day of signing the contract.
- The renter must pay the remaining 50% of the fees on the day of the rental before the event starts.

### **Premises**

- Liquor Board of Ontario, Ontario Lottery and gaming Commission, Ontario fire Regulations and Safety codes and Royal Canadian Legion By-Laws, Govern the premises. Smoking is not permitted anywhere of the building. Liquor is not permitted outside the building included the parking lots.
- Damage and/or loss of personal property will be the responsibility of the renter.
- Any damages to equipment, property and/or facility will be charged to the renter.
- The rental includes the current decorations and the renter will be charged additional if he or she requested new chairs/tables/covers.

### **Cancellation of booking**

Written notice of cancellation submitted to Salam community Center 30 days or more prior to the function to get full refund . if we received your cancellation letter less than 30 days then 50% of the deposit will be non-refundable.

I, \_\_\_\_\_, representing \_\_\_\_\_  
(print name) (Name of group, organization)

Have read and on behalf of the renter agree to rent the hall on the dates and times and for the intended purposes as indicated, and to pay the fees and to ensure compliance with the terms and conditions contained herein and attached hereto, and hereby warrant and represent execute this agreement on behalf of the lesse and have sufficient power, authority and capacity to bind the lessee with my signature.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 202\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature and name (Manager)